

Creating New Parent Accounts on SDUHSD Information Portal

Open your internet browser. Type in the URL address my.sduhsd.net

Click on [CREATE NEW ACCOUNT](#) located on the bottom.

In order to create an account, you must have received information from your student's school. This includes:

- Permanent ID
- Home telephone number on file
- Verification Code

You cannot create an account without these items.

This information must be supplied by your child's school

Parents should click on the circle to the left of [Parent](#). A green dot will appear next to the selected type.

Click on [NEXT](#)

Type in your email address in the Email Address box like the example.

Retype your email address in the [Verify Email Address](#) box.

Type in a password in the [Choose Password](#) box.

Retype the same password in the [Retype Password](#) box.

Click on [NEXT>>](#)

You will be able to change your password once your account has been created.

** All email addresses shown are examples only.

IMPORTANT: YOU MUST OPEN, READ AND FOLLOW THE INSTRUCTIONS IN YOUR EMAIL FIRST IN ORDER TO CONTINUE CREATING YOUR ACCOUNT.

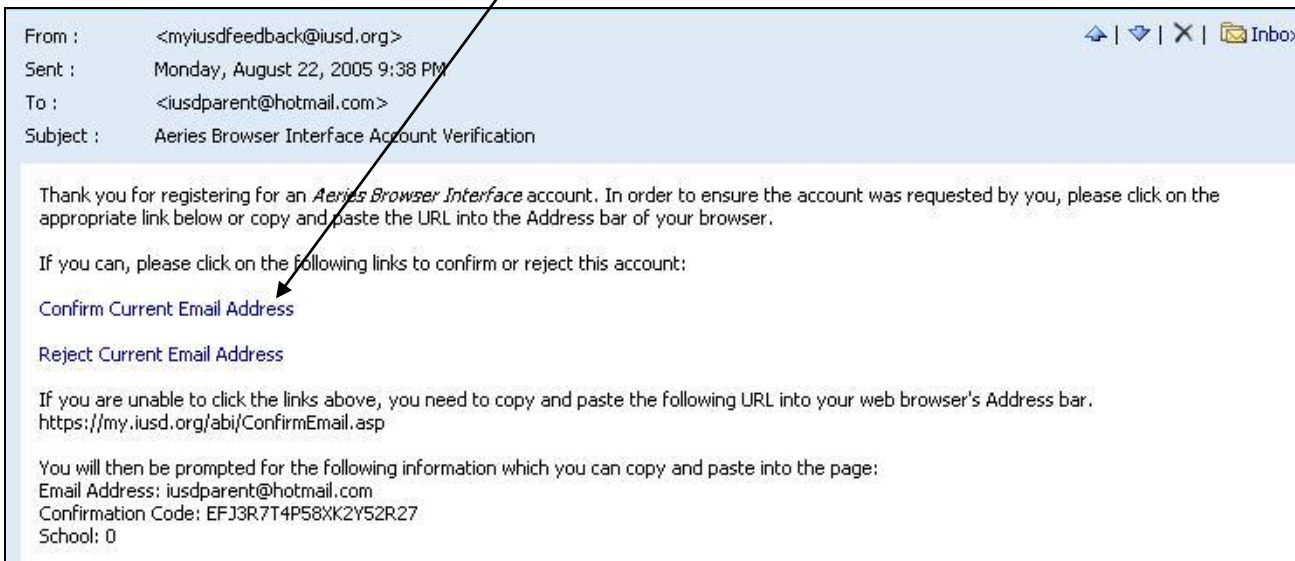


STOP!

DO NOT click on <<Previous or Next>> in step 3 yet. You must first open your email in a separate browser window. (See below) Once you have confirmed your email address you may continue.

Open your email program. Open the email from info@sduhsd.net . You will receive a message similar to the example below. Please click on the [Confirm Current Email Address](#) link in the email message.

If the link does not work, please follow the remaining directions in the email. **DO NOT DO BOTH**. These remaining directions are **ONLY** used if the [Confirm Current Email Address](#) link does not work.



This window will appear once you have clicked on Confirm Email Address in the previous screen.

Click on the link [Click Here](#).

Next >>

Step 4
Student Verification

Please Enter The Following Information About Your Student

Student Permanent ID Number:

Student Home Telephone Number:

Verification Code:

Please use the information provided to you by your child's school or in a mailing.

Enter the Student Permanent ID number.
Enter the Student Home Telephone Number
Enter the Verification Code

* All numbers and codes are examples only.

Click on Next>>

<< Previous **Next >>**

Step 5
Emergency Contact Verification

Two Doe has been added to your account.

Please choose the Contact record that represents you so the email address can be properly updated.

Name	Relation
<input type="radio"/> Homer Doe	Unknown
<input type="radio"/> Mary Doe	Mother
<input type="radio"/> Dr. Jones	Caregiver
<input checked="" type="radio"/> None of the above	

Click on the circle next to your name.

*All names are fictional

Click on Next>>

Step 6

Thank you for registering for an Aeries Browser Interface Account and updating your Emergency Contact Record.

[Click Here](#) to login to the Aeries Browser Interface and view your student's information.

You are ready to view your student's information!

Click on [Click Here](#).

If you are having problems creating the account or attaching your student to the account, please email info@sduhsd.net for assistance.